

Employment Opportunity

The Cambridge School



Position Title **Director of Fine and Performing Arts**

Location The Cambridge School, San Diego, California

Reports To Upper School Principal

Job Type Full-Time Position

Salary Range \$75,000 - \$100,000 depending on experience

About The Cambridge School

If you're looking for a meaningful vocation that seeks to form young people to live flourishing, eudaemonic lives while collaborating with thoughtful, mission-focused colleagues in an intentional community of faith and learning, The Cambridge School in beautiful San Diego, California, might be just the place for you!

We are a JK-12th grade Classical Christian school that is 19 years old and thriving. We are committed to equipping students to think well, love rightly, and live wisely through an educational model that is rooted in historic Protestantism and the best of the classical tradition. Our mission embodies a dedication to shaping students' affections towards the true, good, and beautiful by providing them with an education that is formative and not merely informative. While this is no easy task in our day and age, together we are faithfully seeking to cultivate wisdom and virtue in our students through our academically-vigorous and spiritually-robust community of faith and learning. If this resonates with you, please go to our school website at www.cambridgeclassical.org to learn more and apply!

Position Overview

We are seeking a proven leader who will oversee, develop and enhance our burgeoning K-12 performing arts program which includes visual art, music, drama, and community programs in all curricular and extracurricular activities. The successful candidate will possess a contagious passion for integrating fine and performing arts and education and will collaborate with other administrators to execute the mission of The Cambridge School effectively and seamlessly. The purpose of the position is to develop, implement, direct, monitor, evaluate, and promote the school's Fine and Performing Arts program. The successful candidate must have great attention to detail, strong interpersonal skills, and be a thoughtful, articulate, and experienced leader who will demonstrate the ability to represent and develop the programs well within the community.

Key Responsibilities

1. Inspire an enthusiastic and committed approach to teaching the fine and performing arts
2. Co-direct Upper School Fall and Spring productions (music emphasis for the spring production)
3. Demonstrate high levels of professionalism in the accurate completion of the administrative needs of the fine and performing arts department, meeting all deadlines, and providing proactive communication for promotional materials

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Key Responsibilities (continued)

4. Oversee and/or lead/direct the following programs, depending on experience, strengths and other staff members who are available:
 - Grammar School music classes
 - Grammar School performing arts productions
 - Grammar School art classes
 - Hymn singing in Grammar School morning time
 - Upper School Choir (160 students, 25 minutes/week)
 - Logic School Choir (before school twice a week)
 - Upper School Visual Art and Photography classes
 - 7th grade Music Class
 - Schoolwide Spring Arts Festival
 - Select and work with student musicians for schoolwide events such as the Fall Campaign party
 - Piano accompaniment for schoolwide programs and events
7. Evaluate our current program and staff and suggest areas for growth
8. Perform other related duties, as assigned, for the purpose of ensuring an efficient and effective work environment

Qualifications

1. 4+ years of performing arts management experience required, preferably in middle & high school
2. Vocal and piano proficiency
3. Knowledge of how to effectively market and communicate the values and mission of the school both internally and externally
4. Excellent communication skills, both oral and written
5. Ability to manage multiple projects and work closely with administration, parents, faculty, students, Board members and volunteers; detail oriented
6. A high level of integrity, warmth, confidence, a positive outlook, and a strong work ethic focused on achieving excellence with humility. Ability to remain calm and collected under pressure
7. Flexible in nature with the ability to quickly make changes when necessary to accommodate a dynamic environment
8. Must possess a passion for cultivating the love of the fine and performing arts in the lives of students, faculty, staff, and our parent community
9. Ability to interact with a variety of personalities effectively and earn the respect of all the constituencies of the school community

How to Apply

Interested candidates are invited to send a letter of interest, resume, and references to careers@cambridgeclassical.org.

The Cambridge School is an equal opportunity employer and welcomes candidates from all backgrounds who agree wholeheartedly with our Statement of Faith and our articulation of our mission.
