## **Employment Opportunity**

Job Title: Facilities Assistant/Custodian

Job Type: Full-Time (10AM – 6:30PM, Mon-Fri)

Department: Operations

Reports to: Facilities Manager

**The Cambridge School** is a Classical Christian school located in beautiful San Diego, CA. Founded in 2006 for the purpose of providing a distinctly Christian education in the classical tradition, we are equipping our students to know, love, and practice that which is true, good, and beautiful and is preparing them to live purposefully and intelligently in service of God and neighbor. Get acquainted with us at <a href="https://www.cambridgeclassical.org">www.cambridgeclassical.org</a>.

## **Position Summary**

We are seeking a multi-skilled individual who enjoys a variety of tasks in a collaborative, active, and learning environment. This position includes execution of various repair and assembly projects; thorough maintenance of campus equipment and facilities, including janitorial upkeep of all offices, classrooms, restrooms, and play and common areas; school event set up and tear down; management of supplies and inventory; laundry duties; ensuring safety and building compliance and regulations; set up and operation of basic A/V equipment; coordination of vendor relations; general management of various campus facilities and janitorial needs.

## **Qualifications Summary**

The successful candidate must agree wholeheartedly with The Cambridge School Mission and Statement of Faith and enjoy working in a school environment, providing essential support for teachers and other staff. Qualified candidates will be resourceful, reliable and detail-oriented; have fundamental "handyman" expertise; basic computer, audio-visual, and office technology skills; flexibility; effective time management; good judgment; and the ability to maintain confidentiality when appropriate. An Associate's or Bachelor's degree is preferred but not required.

If you meet these qualifications and are looking for fulfilling work in a God-honoring environment, please send a letter of interest and your résumé to <u>careers@cambridgeclassical.org</u>.